

OWNER INFORMATION

OWNERSHIP TYPE:

Sole Proprietorship Corporation Partnership* Limited Liability* (Red requires EIN)

OWNERS NAME:

First: _____ Last: _____ Initial: _____ DL#: _____

Address: _____ City: _____ State: _____ Zip: _____

CORPORATION INFORMATION (if applicable)

CORPORATION OFFICERS/PARTNERS/MEMBERS:

(1) _____ (2) _____

(3) _____ (4) _____

Corporate Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Email: _____

LOCAL CONTACT INFORMATION

Contact Name: _____ Position: Owner Manager Employee

Contact Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Email: _____

Applicant's Agreement: I, the undersigned, understand and agree to comply with all applicable codes and regulations of the Charleston Town Code. I understand that I shall not begin, nor cause to begin, business at this location without first obtaining a business license, which includes passing zoning, fire, building, and / or wastewater or other inspections / reviews as required.

I would like my Business License Renewal Form sent to:

Owner's Mailing Address Business Address Corporate Address

Please Note: Your business license will expire on December 31 and all licenses must be renewed annually. Any license renewed 30 days after the expiration date will be assessed a penalty fee.

Applicant's Signature: _____

Zoning Administrator Approval & Comments

Signature: _____ Date: _____



Millcreek

3330 S. 1300 E. Millcreek, UT 84106

Phone: 801-214-2700

For more information, please visit www.millcreek.us

Property Owner/Manager Authorization

PROPERTY INFORMATION

Property Address: _____

Requested Use: _____

I (we), _____, hereby state and affirm that I am (we are) the owner(s) of the property described above and pursuant to a concession agreement to be entered into, I (we) will authorize _____ to operate the business described on this form at the property listed above. Pursuant to the concession agreement, I (we) will further allocate this business to use _____ number of the available parking stalls. The total number of parking stalls available on the site is _____.

Dated this _____ day of _____, _____.

Property Owner(s) Signature _____

State of Utah)

:ss.

County of Salt Lake)

On the _____ day of _____, _____, personally appeared before me _____ the signer(s)

of the above instrument who duly acknowledged to me they executed same.

Notary Public: _____

My Commission Expires: _____ Residing In: _____



3330 SOUTH 1300 EAST
Millcreek, Utah 84106
801-214-2700
Millcreek.us

Rental Property Address:

Owner Address:

Property Owner Name:

Owner Phone: _____

Number of Bedrooms: _____

Number of Adult Tenants: _____

Number of On-Site Parking Spaces: _____

All the following are required for each rental unit:

- Smoke detectors are installed in each sleeping room, in each hallway, and there is at least one on each floor including basement
- Handrail is installed for each stairway of 4 steps or more
- Emergency egress window is available in each sleeping room. The bottom of each egress window shall be less than 44 inches above floor with a clear openable area of more than 24 inches high and more than 20 inches wide, **or built to the adopted Building Code of the year the house was originally constructed**
- Functioning bathroom (sink, toilet, bathing facility) and kitchen (sink, stove) is provided
- Functioning furnace that delivers a minimum of 68 degrees Fahrenheit is provided
- Fire extinguisher is provided in each kitchen
- Guardrail at least 36 inches high is installed at each deck, balcony, or porch that is 30 inches or higher above ground
- Ground-Fault Circuit Interrupters (GFCI) protected receptacles (plugs) are installed in each bathroom and at kitchen counter receptacles, **or receptacles installed to the adopted Electrical Code of the year the house was originally constructed**
- This rental unit is safe and sanitary and well maintained and, the plumbing, electrical, and HVAC systems are in working order and safe
- Landscaping will be maintained in good condition (**not applicable to condominiums**)
- Public sidewalks (if existing) will be kept clear from overgrowth and snow (**not applicable to condominiums**)
- Address is clearly visible from the street (**not applicable to condominiums**)

I certify to the best of my current knowledge the above stipulations are met respecting this rental unit. I also understand that upon cause and notice a Business License inspection may be performed by a Millcreek Inspector and I agree to accommodate such as a condition of that license.

Authorized Signature: _____

Name Printed: _____

Date: _____